



Terre Haute Park Board
Meeting Minutes
Wednesday, May 21st, 2025, 4:00pm
Torner Community Center

Members Present: President, Nathan A. Schaumleffel
Vice President, Bobby Moore
Secretary, Lori Danielson
Park Board Member, John Wright

Others Present: Superintendent, Eddie Bird
Assistant Superintendent, Kilie Smith
Office Manager, Britnie Kennedy
City Attorney, Michael Wright
Maintenance Director, Shannon Moss
Assistant Director of Engineering, Brad Utz
City Planner, Maitri Desai
Assistant Recreation Director, Micah Gallion
Meg Merrill
Caroline Adam
Jim Owens

President Nathan A. Schaumleffel, called the meeting to order at 4:03 p.m. and took Park Board attendance. All were present and accounted for.

Meeting Minutes April 16th, 2025 were approved as submitted.

Motion: Bobby Moore

Second: Lori Danielson

Passed 3 – 0

Claims and the Departmental Statement of Activities report were approved as submitted.

Motion: Lori Danielson

Second: Bobby Moore

Passed 3 – 0

Payroll reports were approved as submitted.

Motion: Bobby Moore

Second: Lori Danielson

Passed 3 – 0



Quarterly Statement for the Wabash Valley Committee Foundation of Parks and Recreation has not changed since the last Park Board meeting held on April, 16th, 2025.

President Nathan A. Schaumleffel, welcomed the public and started to discuss Old Business.

John Wright arrived to the Park Board meeting at 4:16p.m.

Old Business

Resolution # 3 was tabled until the next Park Board meeting on June 18th, 2025

Motion: John Wright

Second: Lori Danielson

Passed 4 – 0

Resolution # 4, the Friends of Rea Park, Inc. Award Agreement was submitted and approved with revisions.

Motion: Lori Danielson

Second: John Wright

Passed 4 – 0

Bobby Moore had a prior engagement and left the meeting at 5:05p.m. and Park Board Member, John Wright, was designated as his proxy.

The first-floor rendering of the YMCA renovation was given to the Park Board for their records. The second-floor rendering will be available for viewing shortly.

Rea Park's footers are being poured and the project, as a whole, is progressing nicely.

LaDonna Ingram, Executive Assistant to Mayor Brandon Sakbun, provided the Park Board with an update on the Mayor's Youth Council (MYC) Design Proposal for the Coy Park playground renovation. To date, the MYC has successfully raised nearly \$100,000 of the \$160,000 required to complete the project. In order to meet the project timeline, playground equipment must be ordered by July 9, 2025, to ensure delivery by October 2025. The MYC is now seeking the Park Board's approval to proceed with the equipment order to keep the renovation on schedule.

The Park Board approved the equipment order, contingent upon a subsequent review of detailed schematics by the Board.

Motion: Bobby Moore



Second: John Wright

Passed 3 – 1

The Ratio Architects Deming Park Pool Design Services proposal for construction document design services was approved as submitted.

Motion: Lori Danielson

Second: Bobby Moore

Passed 4 – 0

Michael Wright, City Attorney, will proceed with seeking a lease compliance resolution with the Covered Bridge Girl Scout Council Inc. Since a response has not been received within the requested 30 day notice, the City intends to seek possession of the building.

Nathan A. Schaumleffel, Lori Danielson, and Kilie Smith have not had a chance to meet and discuss the Park Board Retreat. More information will be available soon.

New Business

Wine on the Wabash Alcohol permits for June 21st, 2025 and August 16th, 2025 were approved as submitted.

Motion: John Wright

Second: Lori Danielson

Passed 3 – 0

The Complete Outdoor Purchase Agreement was approved as submitted.

Motion: Lori Danielson

Second: John Wright

Passed 3 – 0

The Vigo County Firefighter Memorial project was presented to seek Park Board support to fundraise for a memorial project that would be installed at the Veterans Memorial Park. The request to begin fundraising was approved as submitted.

Motion: Lori Danielson

Second: John Wright

Passed 3 – 0



Pottery Contracts for Mallory Gossett and Gwendylan Reynolds were approved as submitted.

Motion: John Wright

Second: Lori Danielson

Passed 3 – 0

Rea Parks Food service RFP was approved as submitted.

Motion: Lori Danielson

Second: John Wright

Passed 3 – 0

The request to donate and plant three trees in Collett Park in memory of Meg Merrell's parents was approved as submitted.

Motion: John Wright

Second: Lori Danielson

Passed 3 – 0

Announcements

Park Board Member Comments

Public Comments

Adjournment

President, Nathan A. Schaumleffel called the meeting to close at 5:40 pm.

A handwritten signature in black ink, appearing to read "Nathan A. Schaumleffel", written over a horizontal line.

President, Nathan A. Schaumleffel

A handwritten signature in black ink, appearing to read "Lori Danielson", written over a horizontal line.

Secretary, Lori Danielson

Next Meeting
Terre Haute Park Board
Wednesday, June 18th, 2025 at 4:00 pm
Native American Museum at Dobbs Park
5170 Poplar Dr.
Terre Haute, IN 47803